

## **NEW PENSION SCHEME (NPS) REGISTRATION FORMALITIES**

It is mandatory for all the new entrants, who have joined/ will join the bank on or after 01.04.2010, to join New Pension Scheme (NPS) and get them registered with NSDL immediately after their joining.

The details of the forms and other documents required for enrolment under NPS are as follows:

### **CASE I: Employees who are not registered earlier with NSDL**

- NPS registration form is to be filled and submitted. The Form to be filled is CSRF Ver 1.2 or above versions and optional annexure enclosed there in (to be filled in black ink).
- Colour Photograph (to be pasted on Page -1 of CSRF Form (photo should not be signed/ stamped/ stapled).
- Put signatures where ever required.
- FATCA Declaration to be filled mandatorily. PAN should be provided in place of Tax Identification Number (TIN)/ Functional Equivalent Number and put signature in the space provided.
- A valid mobile number and e-mail ID is mandatory.
- In case of Blind employees Annexure A2 is to be filled. While filling the Annexure A2, there should be one applicant (the employee itself), one declarant (anyone from circle office not below the rank of Manager) declaring that employee is blind and two witnesses. The thumb impression of the employee should be verified by the declarant. All these persons should put their signatures in the spaces provided.
- Annexure to be filled (optional)
  - Annexure I to CSRF Form – If Tier II Account is to be opened.
  - Annexure II to CSRF Form – If PRAN card is required in Hindi.
  - Annexure III to CSRF Form – If there is more than one nominee (Maximum 3)
  - Annexure A2 for blind employee - Mandatory if employee is blind

### **Following Documents are to be submitted along with form CSRF Form**

- Copy of one ID Proof (as mentioned in point 2).
- PAN Card is mandatory.
- Address proof (as mentioned in point 3), in case the employee mentions two separate addresses for correspondence and permanent address then copy of address proofs for both the addresses are required.
- One cancelled cheque (with pre printed name of the employee) of the Bank account (details of which filled in the form at Point 7). If cancelled cheque is not available or employee's name is not pre printed in the cheque then kindly submit a clearly visible copy of the updated first page of bank passbook with self attested photograph and all other details or bank certificate with all the details like name of the bank, account number, IFS Code, address of the bank, name of the account holder, photograph of the account holder etc from the concerned authority in a letter pad.

### **NOTE: Subscribers already worked in the organizations where NPS was available but they didn't get registered with NSDL (Ex-PNB employees also)**

- Kindly submit the Annexure I and
- Copy of relieving letter from the previous organization

**CASE II: Employees who are already registered with NSDL**

**i) Employees who were earlier in PNB**

**Following Documents are to be submitted**

- Annexure II
- Copy of PRAN Card

**ii) Employees who were earlier in organization other than PNB**

- Subscriber Shifting Form (Form ISS Ver 1.1) is to be submitted along with copy of PRAN Card

**Declaration is mandatorily to be signed by the employee on page 2 of the form.**

**Following Documents are to be submitted along with Form ISS :**

- One Cancelled Cheque or copy of passbook
- Copy of PRAN Card
- ID and Address proof

All relevant forms pertaining to New Pension Scheme are available on the Bank's website [www.pnbindia.co.in](http://www.pnbindia.co.in)