		FOREX		
S No	Particulars	Charg	ges	
1. EXP	ORT			
1.1.	Bill Purchased / Discounted / Negotiated/ Collection / Consignment Exports / Advance Payment Basis (including Export to Warehouse, Merchanting Trade, Deemed Export, Service or Software Export, Regular Export etc.)	BILL AMOUNT (In Foreign Currency / In Rupee Export equal Up to USD 25000 Above USD 25000 Note: The above rates shall be applicable for over and above 5 shipping bills, ₹100 addition to above charges.	₹500/- per Bill ₹1000/- per Bill or maximum up to 5 S	
1.2.	Forwarding Export Documents to Another Bank Due to Reasons such as LC Being Restricted to later or the LC has been Confirmed by that Bank	₹1500/- flat per Bill plus out of pocket exper	nses, if any on actual b	pasis.
1.3.	Where the Reimbursement under a Letter of Credit is Claimed by Bank with Another Authorized Dealer in India	₹ 1000/- per claim		
1.4.	For Joining Customer's Guarantees and Giving Guarantees and For Giving Guarantees / Indemnities on Behalf of Customers to Other Banks in India in Respect of Discrepancies, etc. in Documents Negotiated Under L/C	0.20% of the bill amount with a min of ₹100 any on actual basis. Maximum ₹10000/-	00/- per bill plus out o	f pocket expenses, if
1.5.	In case of Each Overdue Export Bill, Where Proceeds are not Received in Nostro Account on or Before the Due Dates (Including Deferred Exports)	₹250/- per bill per month (To be recovered from due date on upfront b	asis)	
1.6.	Certificates / Attestation Charges in Respect of Export Transactions (Not Specified Elsewhere)	Per certificate/ Invoice) Issuance of Certificate Attestation of any document including invo	pices	₹200/-
Handlii	ng of Export Letter of Credit			
1.7.	Advising Charges	₹1000/- per LC for our bank's customer ₹2000/- per LC for other bank's customer		
1.8.	Amendment charges on Advised Export LC	₹500/- per amendment for our customers, ₹1000/- for other bank's customers		

1.9.	Confirmation/Commitment charges on Advised Export LC	Charges to be decided by IBD-HO on case to case basis				
		<u>FOREX</u>				
S No	Particulars	Charges				
1.10.	Acceptance commission for accepting usance drafts to be Drawn on or accepted by banks in India.	0.15% p.m. with Min. of ₹ 1500/-				
1.11.	Foreign Bank Charges (For LC Advising/Amendment where charges are to be recovered from foreign bank)	US\$ 75 per LC				
1.12.	Transfer of Advised Export LC	₹ 1000/- for each transfer				
OTHE	R MISC. CHARGES ON EXPORT B	ILL				
		Particulars	Charges			
1.13.		Write-off of Export Bil (per bill)	₹1500/-			
	Approvals	Specific Approval of Foreign Banks (per reference)	₹1500/-			
		 Approval of opening/hiring of Warehouse (per approval) Renewal of opening/hiring of Warehouse (per renewal) 	₹2000/- ₹1000/-			
		Processing Charges of application sent to RBI for approval of exports of goods on Lease/Hire (Per application)	₹3000/-			
		Particulars	Charges			
		EDF approval for :				
1.14.	EDF	Trade fair/Exhibition participation (Per approval) Re-import of exported goods (Per approval) EDF waiver certificate issuance charges (per EDF)	₹1000/-			
		Particulars	Charges			
1.15.	Non Submission Charges	 Follow up with exporter in case of documents not submitted advance payment already credited to exporters (per o/s paper qtr.) (Shall be levied on transactions initiated on or after 1st 2014) Regularization charges of Late submission of documents branch as prescribed by RBI (Per Bill) Submission of Export documents after 21 days from the Shipment will be treated as late submission. 	d when ayment March, s to AD ₹500/-			

		<u>FOREX</u>		
S No	Particulars		Charges	
		Particulars	Charges	
		Export Bills returned unpaid*		
		Delinking Charges (per Bill)	_ ₹500/-	
		Extension of Due Date of Bill* • Under AD Power • Under RBI Power	₹500/- ₹1000/-	
1.16	Other Charges on Export Bill	NOC for discounting with other bank (per NOC)	₹1000/-	
		Commission on Export set off against Import payment	As applicable to export & import leg of transaction	
		*(Per returning plus out of pocket Remittances charges on advance receipt for exports (part or full) (advance remittance charges)	expenses, if any on actual basis) At the time of part / full receipt and credit to customers account: Advance receipt Flat ₹500/-	
2. IM P	ORTS		-	
2. 11/1 1	OKIS	Charges are inclusive of Commitm	ent Fees and Usance charges)	
2.1.	Import Letter of Credit/ Revolving Letter of Credit /Letter of Credit Covering Imports of Goods on Deferred Terms	Amount a) Up to ₹5 Cr. b) Above₹5 Cr. to ₹25 Cr. c) Above₹25 Cr. d) LC established against 100% cash deposit as Security *For individual Transactions, convalue. Note: The period is to be calculated from + usance period of bill and part of a For sight LC, validity of LC+1 more to the period of the peri	Charges (Min. ₹1200/- per LC) 0.15% per month 50%* of charges at S. No. a) (On incremental value) 25%* of charges at S. No. a) (On incremental value) 25% of Normal charges mentioned at S a), b) and c) However the deposit must rate. cession is to be extended on the incremental value of the date of opening LC to the last date of a month should be construed as a complex.	ental its validity ited month. 1 i up t o ₹5
	Amendment in Import Letter of	normal commission on balance ₹5 Extension of validity period/Char Enhancement in value of LC Any other amendment (Per Refer	nge in Usance Period	As per Para 2.1 ₹ 1200/- Flat
2.2.	Credit	within 1 month from the date of	n expired LC shall be at the option of the expiry and shall be subject to recovery) from the date of expiry up to the valid	of normal

		<u>FOREX</u>
S No	Particulars	Charges
2.3.	Commission on Import Bills - <u>Under</u>	L/C
a)	FCY bills at the time of crystallization or retirement whichever is earlier.	0.10% per Bill Min. : ₹ 1500/- Max.: ₹15000/-
b)	FCY import bills received under LC where no Exchange benefit accrues to the Bank.	0.15% per Bill Min. : ₹ 1500/- Max.:₹25000/-
c)	If bills are not retired within 5 Banking days from the date of receipt of bills in case of demand bills and on the due date in case of usance bills.	Flat ₹500/- per default. (including Interest claimed by foreign bank if any)
d)	Discrepancy charges in case of non- confirming documents under LC to be mentioned at the time of LC opening.	 USD/EUR/GBP -100/ JPY - 10000/- For other currencies be recovered from LC negotiating bank / beneficiary)
2.4.	Commission On Import Bills – Not U	nder L/C
a)	On each bill drawn in FCY received by the bank, on which the bank earns exchange benefit.	0.10% Min.: ₹ 1500/- Max. : ₹ 15000/-
b)	On each bill drawn in INR or each bill drawn in FCY on which bank does not earn exchange benefit.	0.15% Min.: ₹ 1500/- Max. : ₹ 20000/-
c)	Import documents covering project imports under Inter- Govt. Aid Scheme and Schemes (including projects those financed by International Agencies like World Bank, IMF, ADB etc.) where no LC is opened.	
d)	For Foreign Currency import bill required to be forwarded to another bank required for remitting proceeds to the remitting bank abroad.	Handling charges of ₹2000/- per bill plus out of pocket expenses, if any on actual basis.
e)	Countersigning / Co-acceptance / Availisation of Import Bills	0.10% p.m. for the tenor of bills subject to a minimum of 0.25%
f)	Custody charges for overdue import bills (To be charged on upfront basis)	₹ 150/- per month or part thereof for each bill, if the bill is not paid within 10 days from the due date / date of presentation.
g)	Returning Charges of Import Bills	₹1000/ plus amount claimed by foreign bank plus out of pocket expenses, if any on actual basis.
h)	Follow-up of Pending Bill of Entry/Evidence of Import	₹200/- per bill per month to be charged on upfront basis. Note: Submission of Bill of Entry shall be considered as pending if the Bill of Entry is not submitted within 90 days from the date of Remittance.

	<u>FOREX</u>					
S No	Particulars		Charges			
2.5.	Other Misc. Charges					
a)	Obtaining opinion/credit report of overseas buyer/seller for our Importer/Exporter from Credit Rating Agencies	Actual paid to outside agency plus out of pocket expenses				
b)	Obtaining opinion/credit report of overseas buyer/seller for our Importer/Exporter from Foreign Banks	Actual paid to Foreign Bank plus	Actual paid to Foreign Bank plus Swift Charges + processing charges ₹500/-			
c)	Providing opinion report to foreign Banks on our customers	USD 100 per	opinion report to Foreign Bank			
d)	Release order for import, pending receipt of Airway documents	₹1500/	- for each release order.			
e)	Remittances charges on advance payment for imports (par or full) (Advance remittance charges)	As per Seria	ıl Number a) & b) of Para 2.4			
3. F OF	REIGN BANK GUARANTEES					
3.1.	Guarantees for Clearance of Goods Pending Production of Bill of Lading	Relating to imports under LCs opened by the guarantor banks themselves. In all other cases (where no LC has been issued)	0.05% per month Minimum of ₹1500/- per guarantee 0.30% for 3 months at the time of Issuance of guarantee. If the guarantee continues beyond 3 months, an additional commission of 0.20% per month or part thereof, as long as the guarantee is active.			
3.2.	EXPORT PERFORMANCE GUA RA	ANTEE	<u> </u>			
a)	FOR PROJECT EXPORTS: Which include Bid Bond/ Bond for Earnest Money/ Guarantee for Advance Payment made by Foreign Buyers to Indian Exporters or Contractors/Export Performance	To the extent of 90% B. Guarantees covered by Govern 25% of the normal charges on Normal charges on guarantee am C. Guarantees covered by 100% (25% of the normal charges)	5% per quarter and part thereof % per quarter and part thereof (Minimum ₹1500/- CGC premium per guarantee) ment of India Counter Guarantee the amount covered by GOI Counter Guarantee ount not covered by counter guarantee. Cash Deposit the deposits or ECGC/GoI Counter Guarantees			

					1 - 2 - 1	
	EXPORMS WHILL I I DI	0.30% per quarter and part thereof minimum ₹ 1500/				
		50% of the normal charges if backed by ECGC Counter Guarantee				
	Bond/ Export Obligations in Terms of Import Trade Control	25% of the normal charges if backed by 100% GOI Counter Guarantee / Cash deposit				
b)	Regulations/ Export	(In case of early redemption, 50% of commission for the unexpired period i.e.				
	Performance Guarantee/ Bid	from the date of redemption to expiry date shall be refunded)				
	Bonds Connected with Deemed					
	Exports					
3.3.	Deferred Payment Guarantees Covering Imports of Goods into India/ Repayment of Foreign Currency Loans	amount of liability und	0.50% per quarter or part thereof for the specified period of liability calculated on the amount of liability under such guarantee at beginning of every quarter with a minimum of ₹1500/ Minimum charges for a quarter to be charged			
	Extension of Validity Period/	Extension of validity	, monio d			
3.4.	Enhancement in Value of		1		As per Para 3.2 &3.3	
	Guarantee	Enhancement in valu	ıe		•	
		_				
		SBLC Issuance cha	arges	l l	0% p.m. or part thereof min. of ₹1500/-	
		• Extension of periods, change of tenor		- -	plus out of pocket expenses, if any or actual basis.	
		from sight to usance and/ or			da dasisi	
		Enhancement of SBLC amount for which charges have not been				
3.5.	Foreign Standby Letter of Credit	recovered.				
		SBLC amendment charges (Other than		n ₹12	₹1200/- plus out of pocket expenses, if any	
		amendment in amount and periods) Foreign SBLC established against 100% cash margin		on	on actual basis.	
				25%	25% of the applicable charges.	
				Hov	However the deposit must be at Card rate.	
	All Other Guarantees Not	FBG	10	0.30%	per month	
3.6.	Specified Elsewhere	PBG			per month	
	Specifica Discwinere	Subject to Minimum ₹1500/- per guarantee			•	
		Subject to Millimum	1300/- per guarai	nice.		
	Bank Charges for Issuance of Bank	1				
	Guarantees for the Purpose of	Internal Rating	Charges			
3.7.	Availing Trade	'A4' & above	0.35% per quarte Bank Guarantee	er or p	eart thereof with a min. of ₹1500/- per	
	Credits From Overseas	'B1' & below		er or n	part thereof with a min. of ₹1500/- per	
	Branches of Our Bank		Bank Guarantee	01 P	and another with a man of the second per-	
4. M El	L RCHANTING TRADE					
	Commission on processing of Import					
4.1.	and Export Leg of documents	Commission as applicable to export & import leg of transaction.				
		Commission as applicable to export & import leg of transaction.				
	1					

5. REM	ITTANCES					
		Encashment of TT Account:	Ts / purchase of MTs / DI	Os in respect of which	ch cover h	as been received in NOSTR
		NRE A/C		Commission not to be charged if proceeds deposited to NRE accounts maintained in our bank otherwise normal commission to be charged.		
		Inward Remittar	nces			
		Up to ₹10 Lakh		₹100/- Flat		
		Above ₹10 Lakh		₹250/- Flat		
		paid in foreign cu Demand Draft/ M	I remittance has to be arrency by way of a Iail t Order/ Telegraphic	0.10% (Min ₹500 ₹5000/-) + Swift ©	-	saction and Max
		Inward remittand EEFC accounts.	ces and FDBC credited to	500/- Flat		
		FOBC cheque to	EEFC	(0.25% with a Mi of pocket expense		and Max of ₹ 5000)+ out Charges
	Inward Remittances	E-FIRC Issuance	e Charges	₹500/- Flat		
5.1.	(Other than Exports)	FIC issued on Security Paper or Letter Head of Bank		₹250/- per Certificate		
		Commission on Clean Instruments Sent for		or Collection Abroad		
		Up to ₹5 Lakh		₹100/- Flat		
		Above ₹5 Lakh		0.10% of the amount (Max.₹5000/-) (Including cost o FIRC/ Courier Charges/ Post)		
		Returning of clean instruments sent for collection abroad		₹ 500+ out of pocket expenses on actual basis		
		Foreign currency instruments sent for collection in India		As applicable to inland transactions		
		Foreign Currenc	y-Notes	Up to ₹1 Lakh	₹100/- F	lat
				Above ₹1 Lakh	0.10% of (Max. ₹5	f the amount
		A. Where the ou	tward remittance has to l	be made in foreign o	`	<u> </u>
			sfer/Payment Order/Tele	_	•	
		Individual	-	00/ - ₹500/- + SWIF 000/ - ₹1000/- + SW	•	
			Up to USD 5000	0 (equiv)		₹ 500
				00 to USD 1 Lac (e	equiv)	₹ 1000
	OLUENIA DE		Above USD 1 La	Above USD 1 Lac to USD 1 Mio (equiv)		₹ 5000
	OUTWARD REMITTANCES (Other		Above USD 1 M	Above USD 1 Mio to USD 5 Mio (equiv)		₹ 10000
5.2.	than Imports)	Others	Above USD 5 M	io to USD 10 Mio (equiv) ₹ 15000		₹ 15000
S.2.	<i></i>		Above USD 10 N	Ліо (equiv)		₹ 25000
			+ SWIFT Charges			
		NRE/ FCNR	Free			

ĺ						
		B. Outward remittances to the	ne debit of EEFC accor	unts/ Commission in	lieu of Exchange	
		EEFC to CA, EEFC to PCFC, EEFC to FCBRD				
		from EEFC and FCY-TT (issue) from EEFC Above Ab	to USD 50000 (equivore USD 50000 to USIve USD 1 Lac to USD ve USD 1 Mio to USEve USD 5 Mio to USEve USD 10 Mio (equi	1 Mio (equiv) 5 Mio (equiv) 5 Mio (equiv) 10 Mio (equiv)	₹ 500 ₹ 1000 ₹ 5000 ₹ 10000 ₹ 15000 ₹ 25000	
6 FO P	RWARD CONTRACTS					
6.1.	Forward Contracts	For booking of sale & purch contracts For each request for early delivery/cancellation	₹ 750/-plus	sale/purchase contra s Swap Cost+Interest 6 onoutlayof funds		
7. C HA	L ARGES ON CAP ITAL AC	COUNT TRANSACTIONS				
		Call of KYC from Foreign received with remittance) Submission of FCGPR i.e. of		₹5000/- per propo	sal. cance received in other	
		Reporting of ESOPs		₹2000/-		
		Reporting of FII/NRI invest Portfolio Investment Schem		₹2000/-		
	Foreign	Buyback of FO automatic/approved route	CCB under	₹2000/-		
7.1.	Investment			₹5000/- per propo ₹10000/- if remitt bank.	sal.	
		FCTRS and other forms in I	FIRMS		amount is up to USD alent in any other .000	

	OVERSEAS DIRECT INVESTMENT (by Resident	Fresh permission of Remittance/ ODI Processing Charges		proposal [whereve	
		First reporting to RBI On - line - i.e. creation of UIN bank has not income (if app		ot earned exchange oplicable)]	
	in Joint Venture/Wholly	Transfer of existing URN/LRN	₹15000/-		1
	Owned Subsidiary aboard- Scrutiny/Filing)	Submission of Closure / dissolution of WOS /JV	₹5000/-	₹5000/-	
	Scrudiny/1 ming/	Subsequent reporting of remittances under Part II eq ity, guarantee etc.	₹2000/-		
		Updating of APR	₹2000/-		
		Any other reporting	₹1000/-		
		Processing of application and Form 83 under approved route or for onward submission to RBI for Approval.	₹10000/- per a	pplication	
73	External Commercial Borrowing (ECB)	Department of LCD	0.25% (Min ₹500/- Max. ₹25000/-) + Swift Charges		
		ECB 2 - Monthly filing to RBI	₹500/- per filing		
		Any change or modification in existing ECB under the delegated powers of the AD Branch.	₹500/- per change		
	Linian Office /December	Fresh request for setting up of LO/BO in India ₹5000/- per pr		oposal	
7.4.	Liaison Office/Branch Office Of Foreign Entity In India(Set Up Of LO/BO)	Any other correspondence/ reporting to RBI (like annual	other correspondence/ reporting to RBI (like annual		
		activity report etc.)			
		Project Exports Application for processing by Bank/RBI		₹25000/-	$\overline{}$
7.5.	Project Exports Application For	Any Subsequent reporting/ correspondence on delay /condoning/compounding/creation of Database of company/Subsequent KYC or other document submissions/Submission of supplementary documents to RBI.		-	sion
	Processing By Bank/RBI	Change In Authorize Dealer			_
		Acceptance in Change in AD from other Bank to Ours		₹500/-	
		Issuance of NOC for shifting AD to other Bank		₹750/-	
Note f or	Para 7:			ı	
	case of delayed reporting of ca 000/-	pital account transactions, additional 25% of normal schedul	le of charges sh	nall be levied wi th	Min.
	r all capital account transaction proval Route.	stated above, 150% of the normal charges shall be applicable	e if the request	received is u nder	•
	_	arges and out of pocket expenses (if any) shall be charged sep	parately.		
	ED CHADCEC				
8. OTHE	ER CHARGES				
	Swift Charges	For LC/BG	₹1500/-		

banks (out of India)

MT 940 to be sent on behalf of account holder to foreign ₹100/-per message

8.2. Other Charges	Other Charges	Processing charges for any other application to RBI not specified anywhere Attestation Charges for application of Importer/Exporter Code	₹500/-	
		Postage charges	Actual out of pocket expenses	

GENERAL GUIDELINES I INSTRUCTIONS FOR RECOVERY OF CHARGES

- i. Charges mentioned in the chart are mandatory and shall be recovered in accordance with the prescribed scale laid down. No deviation is permissible unless approved by the competent authority as mentioned hereunder in the note.
- ii. Charges shall be recovered upfront, unless as specified in the chart itself for recovery of commission back ended or in instalments.
- iii. The branches shall not refund the commission collected by them on letter of credit, guarantees and other forex transactions, unless otherwise provided in the schedule or approved by competent authority.
- iv. Out of pocket expenses, such as correspondent Bank charges, postage, courier, communication charges/SWIFT charges including expenses incurred to secure the bank's and customer's interest etc., shall be recovered from customers in respect of all foreign exchange transactions, in actual.
- v. Stamp duty under Indian Stamp Act or Stamp Act of various states on forex transactions, wherever applicable, shall be borne by the customer.
- vi. Besides the scales of charges, prescribed in the schedule, interest on outlay of fund shall be recovered from the customers on all Foreign Exchange transactions, wherever applicable.
- vii. The schedule of charges as per schedule shall also be applicable for transactions undertaken on behalf of overseas banks/ parties. viii. Forex transactions on account of staff members / retired staff members for personal purpose only may be allowed free of charges.
- ix. For calculation of commission quarter means '90 days' and month means '30 days'.
- x. In case of inward remittance, for credit to NRE/NRO/FCNR and FCRA accounts, no commission should be charged.
- xi. Special attention has been given on the foreign remittances made out of education loan for studies abroad. A <u>NIL charges</u> have been approved for such remittances to market education loan from our bank.

Fixation of Rate of Interest

- a) <u>Rate of Interest on outlay of funds</u> –Bank has to recover interest on outlay of funds in case of substitution / change in tenor of bills, early delivery under Forward Exchange Contract etc. The interest to be recovered has to be at MCLR (One Year) + 3%.
- b) Rate of Interest on inflow of funds Swap in connection with the early delivery cancellation of a forward exchange contract may sometime result into inflow of funds and the Bank at its discretion may pay interest to the customer at an appropriate rate applicable for Term Deposits for the period for which, the funds remain with the Bank at a simple rate.
 - As we are collecting interest in every case, where outlay of funds is involved, the Bank should pay interest on inflow of funds at appropriate rates at simple interest applicable for Term Deposits for the period for which, the funds remain with the Bank.
- c) Commercial & Penal rate of interest for Import Credit The Bank is to recover interest at commercial rate of interest as applicable on domestic advances from the date of Debit in Nostro Account till the date of Crystallization / Retirement of Bill whichever is earlier in respect of Bills under Import Letter of Credit opened by the Bank. Further from the Date of crystallization, up to date of retirement, the Bank must recover penal interest. In such cases, Bank shall recover at MCLR (One Year) + 7% p.a.
- xii. Charges mentioned under the respective heads do not convey any approval of transaction. Field functionaries are advised to take approval wherever required in terms of extent Bank/RBI/FEMA/ any other guidelines. xiii. CONCESSIONS: As per discretionary power vested with various Sanctioning Authorities.